

Using a Verifier for assessment of a Skills Active Qualification

Many workplaces use a staff member or manager to collect evidence for a trainee when using a roving assessor such as Julz Darroch at bigredball to assist with the assessment process.

This can help to keep the cost of assessment down and allows for a more thorough workplace approach to learning and assessment.

Being an evidence gatherer for a roving assessor is also an opportunity for a potential assessor to see workplace assessments in action.

In all cases where an evidence verifier is used, the assessor retains responsibility for ensuring assessment standards are met and reports all outcomes to Skills Active.

Evidence Verifier Responsibilities

As an evidence verifier for a trainee being assessed by bigredball you are acting as they 'eyes and ears' of our assessor.

For workplaces using an evidence verifier bigredball assessors use a 'portfolio of work' in addition to the Skills Active workbooks and evidence gatherer's report, this portfolio varies depending on the qualification but includes examples of the trainees work such as PAR Q forms, health and safety documents, samples of programmes completed, customer service forms).

An evidence verifier should:

- Have training and experience in the area being assessed
- Be confident with industry standards and expectations
- Have the time available to be able to work with the trainee on a regular basis
- Have the opportunity to witness the trainee in the workplace completing the tasks required for the assessment on a regular basis.
- Be in a role that is at a similar or senior level to the trainee being assessed.

As an evidence verifier you undertake to:

- Proof read all written assessment work to ensure all questions are answered fully and that areas in which the trainee needs further learning are highlighted.
- Complete all practical assessments as requested by your assessor, including full detail.
- Communicate with our assessor as needed to complete the assessment.

To get more information on using an evidence verifier in your workplace and to complete an evidence verifier form for your workplace assessment please contact bigredball.